

# Reigate and Banstead Borough Council Overview and Scrutiny Committee Work Programme



Published:

Report Author(s)	Lead Member(s)	Officer sign off	Subject	O&S	Executive	Council	Open / Exempt	Key
<b>07 December 2023</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Observations on Budget Proposals 2024/25 - Budget Scrutiny Panel report</b>  To consider feedback from Overview and Scrutiny Committee's Budget Scrutiny Panel on Service & Financial Planning 2024/25.	7 Dec 2023	14 Dec 2023		Open	
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Chief Finance Officer	<b>Quarter 2 2023/24 performance report</b>  To receive the Q2 performance report 2023/24 including Budget Monitoring and Treasury Management.	7 Dec 2023	14 Dec 2023	20 Feb 2024	Open	

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<i>Tom Borer, Policy Officer</i>	Portfolio Holder for Commercial and Community Assets	Head of Corporate Policy, Projects and Performance	<b>Commercial Strategy Progress Update 2023</b>  To receive a progress update on work aligned with the Council's Commercial Strategy and objectives.	7 Dec 2023	14 Dec 2023		Open	
<i>Pat Main, Chief Finance Officer</i>	Portfolio Holder for Commercial and Community Assets	Chief Finance Officer	<b>Companies Performance Update - Winter 2023</b>  To provide an update to the shareholder/partner representatives on the companies owned and part-owned by the Council.	7 Dec 2023	14 Dec 2023		Part exempt	
<i>Peter Boarder, Head of Place Delivery, Pat Main, Chief Finance Officer</i>	Portfolio Holder for Place, Planning and Regulatory Services	Director of Place	<b>Marketfield Way Update - December 2023</b>  To provide an update on the progress of the Marketfield Way Project.	7 Dec 2023	14 Dec 2023	20 Feb 2024	Part exempt	KEY
<b>25 January 2024</b>								
<i>Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Summary of Budget Movements November 2023 to January 2024</b>  To consider the summary of budget movements November 2023 to January 2024.	25 Jan 2024			Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Housing and Support,	Director of People	<b>People Portfolio Holders Update</b>	25 Jan 2024				

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	Portfolio Holder for Communities, Leisure and Culture		Update from Executive Members of Communities, Leisure & Culture, and Housing and Support.					
<i>Marie Crabtree, Democratic Services Officer</i>			<b>Calendar of Meetings 2024-25</b>  To provide the calendar of meetings for the 2024 - 2025 municipal year for approval by Council.	25 Jan 2024				
	Leader of the Council	Chief Executive	<b>Leaders Update January 2024</b>  Six-monthly update from the Leader to Overview and Scrutiny Committee.	25 Jan 2024				
<b>22 February 2024</b>								
<b>Annual Community Partnership Scrutiny</b>								
<i>Marie Crabtree, Democratic Services Officer</i>	Portfolio Holder for Neighbourhood Services	Head of Neighbourhood Operations	<b>Review the Work of the Green Spaces Team</b>  To review the work of the Green Spaces Team in regard to the Countryside spaces in the Borough, and delivery of the Green Spaces work programme. For clarity, this excludes the Council's parks, gardens and play areas, work on highways verges and grassed areas, the spaces managed by the Banstead	22 Feb 2024			Open	

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			Commons Conservators and matters to do with Planning (Core Strategy and Development Management Plan). The aim of the review is to see how improvements can be made to services.					
<b>14 March 2024</b>								
<i>David Brown, Finance Manager, Luke Harvey, Project &amp; Performance Team Leader, Pat Main, Chief Finance Officer</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation, Portfolio Holder for Corporate Policy and Resources	Head of Corporate Policy, Projects and Performance, Chief Finance Officer	<b>Quarter 3 2023/24 performance report</b>  To receive Q3 performance report 2023/24, including Budget Monitoring and Treasury Management update.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	KEY
<i>Pat Main, Chief Finance Officer, Jacqueline Aboagye, Finance Manager</i>	Deputy Leader and Portfolio Holder for Finance, Governance and Organisation	Chief Finance Officer	<b>Treasury Management Strategy 2024/25</b>  To consider the Treasury Management Strategy 2024/25.	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	KEY
<i>Catherine Rose, Head of Corporate Policy</i>	Portfolio Holder for Environment and Sustainability	Head of Corporate Policy, Projects and Performance	<b>Review of the Council's Environmental Sustainability Strategy</b>	14 Mar 2024	March 2024		Open	KEY

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			To present the outcomes of the review of the Environmental Sustainability Strategy and seek approval of a revised Strategy					
	Portfolio Holder for Place, Planning and Regulatory Services, Portfolio Holder for Neighbourhood Services	Director of Place	<b>Place Portfolio Holders Update</b>  Update from Executive Members of Place, Planning, and Regulatory Services, and Neighbourhood Services.	14 Mar 2024				
	Portfolio Holder for Place, Planning and Regulatory Services	Head of Planning	<b>Local Plan Update March 2024</b>  To receive an update on progress of the new Local Plan.	14 Mar 2024				
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	<b>Overview and Scrutiny Annual Report 2023/24</b>  To note the Annual Report of the Overview and Scrutiny Committee and recommend it to Full Council for approval.	14 Mar 2024		28 Mar 2024	Open	
<i>Marie Crabtree, Democratic Services Officer</i>	Councillor Nick Harrison	Strategic Head of Legal and Governance	<b>Overview and Scrutiny Proposed Annual Work Programme 2024/25</b>  To agree the Overview and Scrutiny Committee proposed	14 Mar 2024	21 Mar 2024	28 Mar 2024	Open	

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			annual Work Programme 2024/25.					
			<p><b>Review of the Recycling Service</b></p> <p>To review the recycling service, following proposed revisions to the service as a consequence of the Government's Resources and Waste Strategy.</p>	14 Mar 2024				
<b>Pending</b>								
<i>Marie Crabtree, Democratic Services Officer</i>			<p><b>Review of the Greenspaces Strategy</b></p> <p>A broader review of the Greenspaces Strategy ahead of the review of the work of the Greenspaces team.</p>					
			<p><b>Leisure and Culture Strategy</b></p> <p>To review the Council's Leisure and Culture Strategy.</p>					

**Contact:** Democratic Services **Email:** [democratic@reigate-banstead.gov.uk](mailto:democratic@reigate-banstead.gov.uk) **Telephone:** 01737 276812  
**Address:** Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH